



Republic of the Philippines

Department of Education

Region VII, Central Visayas

DIVISION OF CEBU PROVINCE

Sudlon, Lahug, Cebu City



July 7, 2014

DIVISION MEMORANDUM

No. 308, s. 2014

**ONE-DAY DIVISION CONFERENCE OF ALL DISTRICT EPP
AND TLE MUNICIPAL COORDINATORS**

To : Assistant Superintendents
Education Supervisors/Coordinators
District Supervisors/OICs
Elementary and Secondary Schools Heads

1. This Office announces the conduct of a One-Day Conference of all District EPP and TLE Municipal Coordinators on July 18, 2014 at RAFI Conference Hall, 35 Lopez Jaena Street, Cebu City.
2. The conference aims to:
 - a. gather data on Run to Plant and other Tree Growing and Greening activities ;
and
 - b. discuss topics on endemic trees propagation, tree planting score cards monitoring and the schedule of seedlings distribution per district.
3. Participants to this activity are the District EPP, Municipal TLE Coordinators and the Division NGP Coordinator.
4. Transportation and traveling expenses are chargeable against school/division/SEF/PTA and other local funds, subject to the usual accounting and auditing rules and regulations.
5. This Memorandum serves as your Authority to Travel.
6. Immediate dissemination of this Memorandum is desired.

ARDEN D. MONISIT, Ed.D
Schools Division Superintendent